

## CHECKLIST TO DESIGNATE AREAS OF EVALUATION FOR REQUESTS FOR PROPOSAL (RFP)

MDOT PROJECT MANAGER Karl Hansen			JOB NUMBER (JN) M00216	CONTROL SECTION (CS) 17034
DESCRIPTION IF NO JN/CS Plaza Redevelopment Study at the International Bridge				
<b>MDOT PROJECT MANAGER:</b> Check all items to be included in RFP.  WHITE = REQUIRED GRAY SHADING = OPTIONAL			<b>CONSULTANT:</b> Provide only checked items below in proposal.	
Check the appropriate Tier in the box below				
<input type="checkbox"/> <b>TIER I</b> (\$25,000-\$99,999)	<input checked="" type="checkbox"/> <b>TIER II</b> (\$100,000-\$250,000)	<input type="checkbox"/> <b>TIER III</b> (>\$250,000)		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Understanding of Service	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Innovations</i>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Safety Program</i>	
N/A	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Organization Chart	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Qualifications of Team	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Past Performance	
Not required as part of official RFP	Not required as part of official RFP	<input type="checkbox"/>	Quality Assurance/Quality Control	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Location:</b> The percentage of work performed in Michigan will be used for all selections unless the project is for on-site inspection or survey activities, then location should be scored using the distance from the consultant office to the on-site inspection or survey activity.	
N/A	N/A	<input type="checkbox"/>	Presentation	
N/A	N/A	<input type="checkbox"/>	Technical Proposal (if Presentation is required)	
3 pages (MDOT forms not counted) <b>(No Resumes)</b>	7 pages (MDOT forms not counted)	19 pages (MDOT forms not counted)	Total maximum pages for RFP <b>not including key personnel resumes</b>	

# REQUEST FOR PROPOSAL

The Michigan Department of Transportation (MDOT) is seeking professional services for the project contained in the attached scope of services.

If your firm is interested in providing services, please indicate your interest by submitting a Proposal, Proposal/Bid Sheet or Bid Sheet as indicated below. The documents must be submitted in accordance with the latest "Consultant/Vendor Selection Guidelines for Service Contracts" and/or "Guideline for Completing a Low Bid Sheet(s)", if a low bid is involved as part of the selection process. **Referenced Guidelines are available on MDOT's website under Doing Business > Vendor/Consultant Services>Vendor/Consultant Selections**

## RFP SPECIFIC INFORMATION

☐ BUREAU OF HIGHWAYS ☐ BUREAU OF TRANSPORTATION PLANNING \*\* ☒ OTHER

THE SERVICE WAS POSTED ON THE ANTICIPATED QUARTERLY REQUESTS FOR PROPOSALS

☒ NO ☐ YES DATED \_\_\_\_\_ THROUGH \_\_\_\_\_

<input checked="" type="checkbox"/> <b>Prequalified Services</b> – See page <u>2</u> of the attached Scope of Services for required Prequalification Classifications.	<input type="checkbox"/> <b>Non-Prequalified Services</b> - If selected, the vendor must make sure that current financial information, including labor rates, overhead computations, and financial statements, if overhead is not audited, is on file with MDOT's Office of Commission Audits. This information must be on file for the prime vendor and all sub vendors so that the contract will not be delayed.
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☒ **Qualifications Based Selection** – Use Consultant/Vendor Selection Guidelines

**For all Qualifications Based Selections**, the selection team will review the information submitted and will select the firm considered most qualified to perform the services based on the proposals. The selected vendor will be contacted to confirm capacity. Upon confirmation, that firm will be asked to prepare a priced proposal. Negotiations will be conducted with the firm selected.

**\*\* For RFP's that originate in Bureau of Transportation Planning only**, a priced proposal must be submitted at the same time as, but separate from, the proposal. Submit directly to the Contract Administrator/Selection Specialist, Bureau of Transportation Planning (**see address list, page 2**). The priced proposal must be submitted in a sealed envelope, clearly marked **"PRICED PROPOSAL."** The vendor's name and return address **MUST** be on the front of the envelope. The priced proposal will only be opened for the highest scoring proposal. Unopened priced proposals will be returned to the unselected vendor(s). Failure to comply with this procedure may result in your priced proposal being opened erroneously by the mail room.

**For a cost plus fixed fee contract**, the selected vendor must have a cost accounting system to support a cost plus fixed fee contract. This type of system has a job-order cost accounting system for the recording and accumulation of costs incurred under its contracts. Each project is assigned a job number so that costs may be segregated and accumulated in the vendor's job-order accounting system.

☐ **Qualifications Review / Low Bid** - Use Consultant/Vendor Selection Guidelines. See Bid Sheet Instructions for additional information.

For Qualification Review/Low Bid selections, the selection team will review the proposals submitted and post the date of the bid opening on the MDOT website. The notification will be posted at least two business days prior to the bid opening. Only bids from vendors that meet proposal requirements will be opened. The vendor with the lowest bid will be selected. The selected vendor may be contacted to confirm capacity.

☐ **Best Value** - Use Consultant/Vendor Selection Guidelines. See Bid Sheet Instructions below for additional information. The bid amount is a component of the total proposal score, not the determining factor of the selection.

☐ **Low Bid** (no qualifications review required - no proposal required.) See Bid Sheet Instructions below for additional instructions.

## BID SHEET INSTRUCTIONS

A bid sheet(s) must be submitted in accordance with the "Guideline for Completing a Low Bid Sheet(s)" (available on MDOT's website). The Bid Sheet(s) is located at the end of the Scope of Services. Submit bid sheet(s) separate from the proposal, if QBS/low bid selection to the address indicated below. The bid sheet(s) must be submitted in a sealed envelope, clearly marked **"SEALED BID."** The vendor's name and return address **MUST** be on the front of the envelope. Failure to comply with this procedure may result in your bid being opened erroneously by the mail room and the bid being rejected from consideration.

**PROPOSAL/BID SUBMITTAL INFORMATION**

REQUIRED NUMBER OF COPIES FOR PROJECT MANAGER 6	PROPOSAL/BID DUE DATE 12/17/07	TIME DUE 3:00 PM
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**PROPOSAL AND BID SHEET MAILING ADDRESSES**

Mail the multiple proposal bundle to the MDOT Project Manager or Other indicated below.

☒ MDOT Project Manager ☐ MDOT Other

Karl Hansen, P.E.  
International Bridge Administration  
934 Bridge Plaza  
Sault Ste. Marie, MI 49783

Mail one additional stapled copy of the proposal and/or bid sheet(s) to the Lansing Office indicated below.

Lansing Regular Mail	OR	Lansing Overnight Mail
<input checked="" type="checkbox"/> Secretary, Contract Services Div - B470 Michigan Department of Transportation PO Box 30050 Lansing, MI 48909		Secretary, Contract Services Div - B470 Michigan Department of Transportation 425 W. Ottawa Lansing, MI 48933
<input type="checkbox"/> Contract Administrator/Selection Specialist Bureau of Transportation Planning B470 Michigan Department of Transportation PO Box 30050 Lansing, MI 48909		Contract Administrator/Selection Specialist Bureau of Transportation Planning B470 Michigan Department of Transportation 425 W. Ottawa Lansing, MI 48933

**GENERAL INFORMATION**

Any questions relative to the scope of services must be submitted by e-mail to the MDOT Project Manager. Questions must be received by the Project Manager at least four (4) working days prior to the due date and time specified above. All questions and answers will be placed on the MDOT website as soon as possible after receipt of the questions, and at least three (3) days prior to the RFP due date deadline. The names of vendors submitting questions will not be disclosed.

MDOT is an equal opportunity employer and MDOT DBE firms are encouraged to apply. The participating DBE firm, as currently certified by MDOT's Office of Equal Opportunity, shall be listed in the Proposal

**MDOT FORMS REQUIRED AS PART OF PROPOSAL/BID SUBMISSION**

- 5100D** – Request for Proposal Cover Sheet
- 5100G** – Certification of Availability of Key Personnel
- 5100I** -- Conflict of Interest Statement

(These forms are not included in the proposal maximum page count.)

# **Michigan Department of Transportation**

## **SCOPE OF SERVICE For TRAFFIC & SAFETY SERVICES And TRANSPORTATION PLANNING SERVICES A Plaza Study at the International Bridge Sault Ste. Marie, Chippewa County**

**CONTROL SECTION:** 17034

**JOB NUMBER:** M00216

**PROJECT LOCATION:**

The project is located on the International Bridge Plaza at the terminus of I-75 in Sault Ste. Marie, Chippewa County, Michigan.

**DESCRIPTION OF WORK:**

The purpose of the study is to analyze and evaluate alternatives for relocating administrative, toll plaza, and maintenance facilities utilizing the existing footprint to the maximum extent possible, as well as redevelopment on adjacent right of way and adjacent properties to the south of the existing plaza

This project consists of all work related to completing an environmental review, a traffic study, and alternative site plans at this location and to evaluate various alternatives, as necessary, to ensure operational efficiency at a reasonable cost.

The traffic study will analyze current and future traffic needs at the plaza toll booths, ramp terminals, and the I-75 terminus/interface. Potential redevelopment of the GSA managed area of the plaza will be accommodated as well as any future development plans by the city of Sault Ste. Marie, Lake Superior State University, or the Tourist Information Center which may have an impact on this plaza.

The traffic study will comply with current MDOT, FHWA and AASHTO practices, guidelines, policies and standards (i.e. Roadside Design Guide, A Policy on Geometric Design of Highways and Streets, Michigan Manual of Uniform Traffic Control Devices, etc.).

The traffic study will include five (5) tasks. The tasks are the following:

- Task 1: Inventory existing conditions
- Task 2: Analyze existing (year 2008) conditions
- Task 3: Determine future (year 2030) conditions
- Task 4: Evaluate alternatives
- Task 5: Prepare a study report

The performance of the proposed improvement alternatives will be evaluated using intersection capacity models (Highway Capacity Software). The performance of the alternatives in terms of level of service and accessibility will be compared, as well as cost, impact and feasibility of each improvement alternative.

The environmental review for two potentially associated projects adjacent to this project will be included with the environmental review of this project. The associated projects are the potential expansion of the USCBP facility as well as the potential widening of the Sault Ste. Marie International Bridge to add two additional southbound lanes south of the Edison Sault Power Canal steel deck truss.

The consultant will prepare the appropriate environmental review documents for the recommended IBA plaza improvements, including the widened approach spans, and the expanded GSA portion of the plaza.

These documents will be either a request for a Categorical Exclusion (CE) or a paper identifying the issues that require the preparation of an Environmental Assessment (EA), meeting all state and federal guidelines, to include project description, justification and history, purpose and need, as well as illustrations of practical alternatives, which include SEE technical analysis, traffic analysis, proposed geometrics, conceptual design, right-of-way requirements, mitigation measures, construction cost estimates, proposed staging, and constructability justification.

The site plan will comply with current Sault Ste. Marie and Chippewa County practices, guidelines, policies and standards.

All tasks will be performed by the CONSULTANT. A kick-off meeting for the study with IBA and MDOT will occur in order to provide direction and information already gathered for this study.

**ANTICIPATED START DATE:** February 22, 2008

**ANTICIPATED COMPLETION DATE:** August 1, 2008

**PRIMARY PREQUALIFICATION CLASSIFICATION(S):**

Traffic Capacity Analysis and Geometric Studies  
Environmental Assessment & Impact Statements

**SECONDARY PREQUALIFICATION CLASSIFICATION(S):**

Historic Archaeology  
Roadway Rehabilitation & Rural Freeways  
Landscape Architecture  
Building and Structure Design  
Right of Way Surveys

**DBE REQUIREMENT:** 0%

## **MDOT PROJECT MANAGER:**

### **Karl Hansen, P.E.**

International Bridge Administration  
934 Bridge Plaza  
Sault Ste. Marie, MI 49783  
(906) 635-5255 ext. 135  
(705) 942-4345 ext. 135  
[Hansenk@michigan.gov](mailto:Hansenk@michigan.gov)

## **GENERAL INFORMATION:**

U.S. Department of Homeland Security (DHS) Bureau of Customs and Border Protection (CBP) and the U.S. General Services Administration (GSA) have indicated to both MDOT, and the IBA, their desire to modify and expand operations on the plaza. This may require the relocation of IBA operations. GSA will be conducting a separate analysis of the USCBP portion of the plaza which may or may not be underway concurrent with this study.

## **CONSULTANT RESPONSIBILITIES:**

The consultant is expected to collect, analyze, and evaluate traffic and engineering data to redevelop the IBA facilities based on two alternative scenarios:

1. Maximizing the use of existing right of way by redevelopment immediately south of and in close proximity to the existing toll plaza and buildings so as to minimize redevelopment costs.
2. Relocated toll plaza and buildings southerly to the maximum extent possible, with consideration of purchase of adjacent properties, while preserving the integrity of the Welcome Center infrastructure and considering IBA buildings on both sides of I-75 connected by enclosed employee cross bridge over the toll booths.

The consultant is expected to conduct adequate environmental review to support a request for a Categorical Exclusion (CE), if applicable, or to identify those elements and/or issues that may require the preparation of an Environmental Assessment (EA).

The consultant is expected to coordinate with GSA or their consultant to minimize the potential for conflicts between IBA activities on the plaza and the activities of the various federal agencies which occupy the GSA portion of the plaza. Coordination with GSA or their consultant shall also be for the purpose of reaching study recommendations that are in harmony with the federal agency study's conclusions and objectives.

Meet with the IBA/MDOT Project Manager to review project, location of data sources and contact persons, and review relevant IBA/MDOT operations. The Consultant shall review and clarify project issues, data needs and availability, and the sequence of events and team meetings that are essential to complete the design by the project plan

completion date. Attention shall be given to critical target dates that may require a large lead time. Examples of activities that require large lead times include but are not limited to: geotechnical requirements, ROW submittal dates, Railroad coordination requirements, utility conflict resolution, local agency meetings, etc. Identification of the potential activities in this project that may require long lead will be part of the Kick Off Meeting.

1. Maintain a Design Project Record which includes a history of significant events (changes, comments, etc.) which influenced the development of the plans, dates of submittals and receipt of information.
2. The Consultant representative shall record and submit type-written minutes for all project related meetings to the IBA/MDOT Project Manager within two weeks of the meeting. The Consultant shall also distribute the minutes to all meeting attendees. IBA/MDOT will provide and distribute official meeting minutes for the Preliminary Site Plan Review Meeting.
3. Attend any project-related meetings as directed by the IBA/MDOT Project Manager.
4. The CONSULTANT will review and document conformance for each improvement alternative, as per design standards, and recommendation. Identify areas where standards cannot be met, give justification and documentation as to the reason.
5. The CONSULTANT will review and document the roadside safety and other safety related items which need to be addressed or included in the study. Documentation to include location, existing type and condition, and the recommended treatment.
6. The CONSULTANT will incorporate any MDOT identified safety improvement countermeasures based on MDOT's crash analysis recommendations.
7. The CONSULTANT will document and identify locations of possible environmental issues which may impact the project, and estimate the cost of mitigation.
8. The CONSULTANT will specifically identify any federal, state, and local participation that is required and/or requested for the project area.
9. The CONSULTANT WILL incorporate any IBA or MDOT identified and/or approved (if approved, include copy of MDOT approval) local needs/requests into study.
10. The IBA/MDOT Project Manager shall be the official IBA/MDOT contact person for the Consultant. The Consultant must either address or send a copy of all correspondence to the IBA/MDOT Project Manager. This

includes all Subcontractor correspondence and verbal contact records. The IBA/MDOT Project Manager shall be made aware of all communications regarding this project.

11. The Consultant shall contact the IBA/MDOT Project Manager whenever discoveries or design alternatives have the potential to require changes in the scope, limits, quantities, costs, or right-of-way of the project.

The traffic study will include an operational analysis of the International Bridge Plaza, its connections to the local roadway network, and its connection to I-75.

This project will include:

## **I. TRAFFIC STUDY**

- A. Inventory existing conditions  
Review plans, aerials and documents  
Conduct a field review  
Review traffic data  
Review crash data  
Survey topographic information  
Create condition diagram
- B. Analyze existing (year 2008) conditions  
Analyze with highway capacity software based on HCM +  
Develop recommendations based on analysis
- C. Determine future (year 2030) “no build” conditions  
Estimate future traffic volumes  
Distribute trips  
Identify future deficiencies  
Develop countermeasures (geometric, safety, etc.)
- D. Evaluate all alternative plaza configurations in accordance with item “C” above
- E. Prepare a preliminary and a final study report
- F. Conduct meetings, as necessary
- G. Provide solutions to any unique problems that may arise during the design of this project or that may affect the constructability of this project.

## **II. ENVIRONMENTAL CLEARANCE**

It is anticipated that this project can be cleared as a CE. However, adequate documentation will be required to support this.



- A. Conduct Preliminary Social, Economic, and Environmental (SEE) inventory and impact analysis, including the identification and characterization of any:
  - 1. Social impacts and/or Environmental justice issues
  - 2. Economic impacts
  - 3. Agricultural impacts
  - 4. Land use impacts
  - 5. Visual impacts
  - 6. Indirect and cumulative impacts
  - 7. Historic impacts
  - 8. Archeological resources/impacts
  - 9. Wetland impacts
  - 10. Fish and Wildlife impacts
  - 11. Threatened and Endangered species impacts
  - 12. Water body involvement
  - 13. Coastal Management Program issues
  - 14. Contaminated sites
  - 15. Air Quality impacts
  - 16. Noise impacts
  - 17. Floodplain impacts
  - 18. Water quality impacts
  - 19. Wild and Scenic Rivers issues
  - 20. Permits and Authorizations
  - 21. Construction impacts
  - 22. Traffic impacts
  - 23. Section 4(f)/6(f) issues
- B. Identify any tree removals necessitated by the proposed alternatives.
- C. Ensure that opportunities exist for public involvement in the process.
- D. Ensure that all state, federal, and local agencies with an interest in this project are afforded the opportunity for appropriate input to the study process.
- E. Identify appropriate mitigation strategies to address any impacts identified above.

### **III. SITE PLAN PREPARATION**

- A. Conduct a survey of existing plaza utilities.
- B. Identify existing and future needs of the IBA as they relate to facility size and location.

- C. Identify all applicable local zoning and building ordinances that would impact the design, construction and location of facilities on the International Bridge Plaza.
- D. Prepare two conceptual site plan for the IBA portion of the plaza based on the two location scenarios showing:
  - 1. Locations for administrative, operational, and maintenance facilities and associated parking
  - 2. Conceptual elevations for the identified facilities
  - 3. Utility connections for the identified facilities
  - 4. Conceptual landscaping
  - 5. Other elements as required by local ordinance
  - 6. Lighting
  - 7. Drainage, including, if necessary, retentions facilities

**IBA/MDOT RESPONSIBILITIES:**

- A. Schedule and/or conduct the following:
  - 1. Project related meetings.
  - 2. Coordinate all activities that require IBA/MDOT personnel
- B. Furnish information for the area, including traffic counts, if available, crash data, if available, MDOT cost estimate form, etc.
- C. Furnish old plans of the area, if available
- D. Previous Plaza studies and related documents
- E. Supply information on existing buildings, facilities, and pavement or bridge structures as necessary
- F. Furnish ROW maps of the project area
- G. Furnish aerial photos, survey data and topographic mapping of the project area, if available
- H. Border Wizard Basic Model
- I. Furnish appropriate MDOT Design Manuals and Guidelines

### **PROJECT CONSTRUCTION COST:**

Cost estimates for the construction of the various alternatives will be developed as a part of this project. Costs shall be estimated in 2011 dollars.

### **PROJECT SCHEDULE:**

The scheduled completion date for the Final Traffic Study Report is August 1, 2008. A minimum of 30 working days will be needed for IBA/MDOT review of the draft traffic study before it is finalized. A draft traffic study may be submitted as soon as it has been completed, but under no circumstances shall that date be later than May 30, 2008.

<b><u>DATES</u></b>	<b><u>TASK</u></b>
February 22, 2008	Authorization to Proceed
February 27, 2008	Kick Off Meeting
May, 2008	Presentation to the Joint International Bridge Authority Board of Directors on study status
May 30, 2008	Submit Draft Traffic Study and Draft Study Report
July 7, 2008	Meet with IBA/MDOT to Review Draft Reports
August 1, 2008	Submit Final Study Reports
August, 2008	Final study presentation to the Joint International Bridge Authority Board of Directors

### **PAYMENT SCHEDULE:**

Compensation for this Scope of Services shall be on a **lump sum with milestones** basis. Such compensation shall be divided into payments for the following portions of the services and in the following amounts:

<b>A.</b>	<b>Draft Study Report</b>	<b>50%</b>
<b>B.</b>	<b>Final Study Report</b>	<b>50%</b>
<b>Total Reimbursement for services:</b>		<b>100%</b>

All milestone payment percentages are negotiable except for the Final Study Report. The MDOT Project Manager may authorize payment if a milestone is delayed due to circumstances beyond the Consultant's control. The Consultant will not be reimbursed for costs associated with correcting errors or omissions by the Consultant.

### **CONSULTANT PAYMENT:**

All invoices/bills for services must be directed to the Department and follow the 'then current' guidelines. The latest copy of the "Professional Engineering Service Reimbursement Guidelines for Bureau of Highways" is available on MDOT's Bulletin Board System. This document contains instructions and forms that must be followed and used for invoicing/billing; payment may be delayed or decreased if the instructions are not followed.

Payment to the Consultant for Services rendered shall not exceed the "Actual Cost Plus Fixed Fee, Not to Exceed Maximum Amount" unless an increase is approved in accordance with the contract with the Consultant. All invoices/bills must be submitted within 14 calendar days of the last date of services being performed for that invoice.

Direct expenses will not be paid in excess of that allowed by the Department for its own employees in accordance with the State of Michigan's Standardized Travel Regulations. Supporting documentation must be submitted, with the invoice/bill, for all billable expenses on the Project. The only hours that will be considered allowable charges for this contract are those that are directly attributable to the activities of this Project.

The use of overtime hours is not acceptable unless prior written approval is granted by the MDOT Region Engineer/Bureau Director and the MDOT Project Engineer Manager. Reimbursement for overtime hours that are allowed will be limited to time spent on this project in excess of forty hours per person per week. Any variations to this rule should be included in the priced proposal submitted by the Consultant and must have prior written approval by the MDOT Region Engineer/Bureau Director and the MDOT Project Engineer Manager.

The fixed fee for profit allowed for this project is 11.0% of the cost of direct labor and overhead.

#### **MONTHLY PROGRESS REPORT:**

Monthly Progress Report shall be required for this project. A schedule for the submission of these reports will be established at the Kick Off Meeting.

#### **FORMAT:**

The Draft and Final Plaza Redevelopment Study Reports shall be presented on regular letter size paper (8 ½" x 11") with the exception of maps, sketches and diagrams which shall be on 11" x 17" paper (and folded to match the 8 ½" x 11" paper). A cover sheet indicating Control Section, Job Number, Route, and location description shall also be included.

Graphics comprised of each of the site plan alternatives overlaid onto the aerial photos shall be included as part of the report.

There shall be 10 copies of each Draft Plaza Redevelopment Study Report and 10 copies of the Final Plaza Redevelopment Study Report available to IBA/MDOT.

Any photographs included in the documents shall be in an electronic .jpg format with printouts at 4" x 6", in color, labeled with the location, direction from which the picture was taken, date and particular feature needing improvement.

All project related items are subject to review and approval by the IBA/MDOT Project Manager.

This is an English project. The Consultant shall follow MDOT English procedures, requirements and policies.

#### **TRAFFIC CONTROL AND MDOT PERMITS:**

The Consultant shall be responsible for all traffic control required to perform the tasks as outlined in this Project Scope of Services.

The Consultant shall be responsible for obtaining up to date access permits and pertinent information for tasks in MDOT Right of Way (ROW). This information can be obtained through Joe Rios, Utilities/Permits Section, Real Estate Division at (517) 241-2103.

#### **PRE-QUALIFICATION AND SUBCONTRACTING OF CONTRACT WORK:**

The Prime Consultant must be prequalified by the Department in all primary prequalification classifications; however, prequalification of subconsultants is not required. Subconsultants must be qualified as deemed appropriate by the Project Manager. Any questions regarding prequalification should be directed to the Project Manager. The proposed use of subconsultants with a positive prior work history at the International Bridge will be noted during proposal review, and points associated with prior work experience assigned accordingly.

The Project Manager's qualification approval is not a guarantee or warranty of the subconsultant's ability to perform or complete the work subcontracted. The Prime Consultant remains fully responsible to the Department and IBA for completion of the work according to the contract as if no portion of it had been subcontracted.

All subconsultant communications with the Department shall be through the Prime Consultant to the IBA/MDOT Project Manager. This requirement may be waived if a written communication plan is approved by the IBA/MDOT Project Manager.

The Department may direct the immediate removal of any subcontractor working in violation of this subsection. Any costs or damages incurred are assumed by the Prime Consultant by acceptance of the contract. It is further understood that the Prime Consultant's responsibilities in the performance of the contract, in case of an approved subcontract, are the same as if the Prime Consultant had handled the work with the Prime Consultant's own organization.

#### **SECURITY PROVISIONS:**

Special security measures and clearances will be required on this project. Details of security requirements will be addressed with the selected consultant.